



# UK- Certified Knowledge Association

Previously Known as The Corporation of Executives and Administrators (Since 1981)  
Motivators of Tomorrow's Business Leaders - Lifting Your Professional Image



Website: [www.ukcka.institute](http://www.ukcka.institute)  
Email [admin@www.ukcka.institute](mailto:admin@www.ukcka.institute)

## Application for Training Centre Registration

Application Reference : .....(Office Use only) Request Date:.....

Institute Name:.....

Proposed Faculty:.....

.....

Country..... Region.....

National Academy.....

| Office Use only       |  |              |  |
|-----------------------|--|--------------|--|
| Date Received         |  | Amount       |  |
| Remittance<br>Details |  | Payment Date |  |

- Attention:
1. Please use black pen.
  2. Please retain a copy of the filled form before sending.

### Confidentiality of Information

UK-CKA will hold information on our database. This information may be accessed, reviewed and used for administrative purposes.

**UK-CKA IS AN ASSOCIATION  
DELIVERING QUALITY PROFESSIONAL  
EDUCATIONAL QUALIFICATIONS  
AND CERTIFIED MEMBERSHIPS WORLDWIDE**

|                           |             |
|---------------------------|-------------|
| Principal Officer's Name: | Mr/Mrs/Miss |
|---------------------------|-------------|

|          |
|----------|
| Address: |
|----------|

**Organisation Details**

|                             |
|-----------------------------|
| Chief Academic Officer Name |
|-----------------------------|

|                        |
|------------------------|
| Nature of Business:    |
| Type of State Approval |

|        |            |
|--------|------------|
| Mobile | Work Phone |
|--------|------------|

|           |        |
|-----------|--------|
| Web site: | Email: |
|-----------|--------|

|                            |
|----------------------------|
| <b>Description Summary</b> |
|----------------------------|

**I confirm that the statements made on this application form are correct and true to the best of my knowledge. I agree to abide by the rules and regulations of UK-CKA.**

**Applicant's Signature** ..... **Date:** .....

**Please attach relevant supportive documents with the application.**

**UK-CCL Assessor Name**.....

**Regional Office:** ..... **Email**.....

Decision ( Needs more information  Rejected

Assessor Signature:..... Date: .....

**UK-CKA's Office Use**

**Receipt of Payment:**..... **Date:** ----- **Signature:** -----

**Executive Administrator's Signature**..... **Date**.....